

CONTRA COSTA COLLEGE
OPERATIONS COUNCIL COMMITTEE
Monday, March 12, 2018
9:00-10:00 a.m., Room SAB-211

Minutes

Committee Members: Ken Sherwood (chair), Beth Goehring, Megan Kinney, Lilly Harper, Brian Williams, Maryam Attai, Jason Berner, Cody Poehnelt (student). Ex-officio: Lt. Thomas Holt, James Eyestone, Darlene Poe, Bruce King, Brandy Howard.

Present: Ken Sherwood, Megan Kinney, Maryam Attai, Jason Berner, Lt. Thomas Holt, Lilly Harper, James Eyestone and Lorena Cortez (taking notes)

Meeting called to order at 9:04 a.m.

I. Approval of Current Agenda

Jason Berner moved to approve the agenda. Beth seconded the motion. The agenda was unanimously approved.

II. Approval of February 26, 2018 Minutes

Beth Goehring moved to approve the minutes with the addition of Jason Berner as a member of the Operations Committee, representing the Management constituency. Jason Berner seconded the motion. The minutes were unanimously approved.

III. Action items

No action items.

IV. Information/Discussion Items

A. Veterans Garden

Lt. Thomas Holt shared that the Veterans group is still seeking a location on campus to be designated as the Veteran's Garden. The Veterans group would like to have a couple vendors come to campus and view the proposed garden site, next to Culinary Garden and provide a scope of the work and cost. The Operations Council agreed to have the vendor(s) provide the proposal. They also recommended for the Veterans group to scout additional locations as possible garden options, by the Biological Science building. Once the proposal(s) have been completed, Lt. Thomas Holt will share the information, along with who will maintain the garden, the cost associated with maintaining the garden, and the funding sources to cover the cost of the garden.

B. E-Panic Button Follow-Up

Per Ken Sherwood, Chief Edward Carney is continuing to work on the next steps to proceed with e-panic button system.

C. Solicitors/Vendors on Campus

Maryam Attai began the discussion regarding the process for solicitors and vendors to be on campus. She made a recommendation to review the process to and create some type of button on sticker that vendors could wear to easily identify that they have received permission from the Office of Student Life to advertise/sell their products on campus.

Lt. Thomas Holt made a clear distinction of vendors vs. solicitors. Vendors must complete the vendor contract to be on campus and therefore must follow the college's policy, regardless of the campus being a public space. Solicitors (i.e. recruiters, signature collectors, etc.) are not selling goods and therefore can use the college, which a public space to solicit.

Maryam Attai will invite Joel Nickelson-Shanks, Student Life Coordinator to an Operations Council meeting and discuss the vendor processes.

D. Other Discussion/News Items

Interfaith Location: The committee would like to revisit the interfaith location conversation. Maryam Attai will take the lead to search and identify a location on campus as the interfaith/meditation room. She will reach out to the Office of Student Life to work with her on this project. Some of the locations proposed are the atrium in the music building and the patio behind the CTC building.

V. Adjournment

The meeting was adjourned at 9:36a.m.